

**CONSUMER PROTECTION ASSISTANCE COALITION, INC., (DE)**  
**A Non Profit Law Clinic**  
**National Headquarters: 24 Spyrock, Irvine, CA 92602**  
**Mailing Address: 3943 Irvine Boulevard, # 614, Irvine, CA 92602**

**Attorney At Will Employment Agreement**

Consumer Protection Assistance Coalition, Inc., (DE) (“CPAC”) is hereby offering you employment with our office on an ‘Of Counsel’ basis. The details of the relationship shall be as described on the attached Exhibit A.

All Attorneys with CPAC are hired on an at will basis. This means that both parties are free to terminate the relationship at any time with or without cause.

As a Law clinic, we constantly deal with confidential information. For this reason, all people employed by CPAC must agree that they will maintain confidential all confidential information that they have received during the course of their employment with CPAC.

Employees are required to maintain only the very highest level of ethical standards, honesty, integrity, fair dealing, and avoid any illegal activities, both while at and outside of the work place.

Employees of this law office must agree to obey all laws and regulations of any and all relevant government bodies and maintain in good standing their licensure with their respective state bars.

Any payments by CPAC employees to individuals or entities not employed by CPAC, for referring clients or business to CPAC, except to other licensed attorneys allowed within state bar rules, are strictly prohibited, with a zero tolerance rule.

Capping (paying for referrals) is in violation of the law and will never be tolerated by this law office. Nor will fee splitting with non attorneys. Attorneys are responsible for and required to maintain their own Attorney Malpractice Insurance where as CPAC may assist with if needed.

Employees are required to inform management of any actions by other employees who violate these rules.

If you are interested in joining our law office, kindly sign below, stating your agreement to these terms of employment and welcome to Consumer Protection Assistance Coalition, Inc., (DE)!

Agreed to by: \_\_\_\_\_

ATTORNEY AT WILL EMPLOYMENT AGREEMENT  
EXHIBIT A

Consumer Protection Assistance Coalition, Inc., (DE) (CPAC) is entering into an Of Counsel relationship with you, \_\_\_\_\_ (“Attorney”, or “You”)

You agree to hold yourself open to assist CPAC with legal matters, as needed by CPAC, from time to time, as the need arises by CPAC.

You and CPAC understand and agree that these needs may vary from time to time, and you agree that you will remain flexible in meeting these varying needs of CPAC.

You may continue to maintain your own independent law office, and may perform some of the legal work obtained by you from CPAC at your own office.

You will be signing some documents for litigated matters, operating out of your own office. The initial review of all such documents shall be done by you. The Principal of CPAC, G. Lee Lane, Attorney at Law, will subsequently review said documents.

During the performance of any such work, or other work to be determined by CPAC, you shall be operating as an Of Counsel Attorney to our law firm. It will be your responsibility to obtain approval for the Delaware law corporation, Consumer Protection Assistance Coalition, Inc., (DE), to operate in your state of practice, both by registering that name with the Secretary of State or other relevant governmental office in your state, and also with any other entity in your state with whom such registration is mandatory. Of Course CPAC may assist there as well if needed.

You shall maintain malpractice insurance at a reasonable level, listing both yourself and CPAC and its members, as named insured's. Verification of all of your responsibilities being performed shall be necessary.

CPAC shall not be responsible in any way for your actions taken on behalf of your own private clients and CPAC clients handled personally by you, through your offices.

You agree to indemnify CPAC and its members fully for any actions taken against CPAC by anyone, brought due to actions or inactions on your part, either not part of your employment by CPAC or through wrongful actions or inactions on your part during the course of your employment by CPAC

\_\_\_\_\_ Signature

\_\_\_\_\_ Printed Name

\_\_\_\_\_  
Date                      Signature (G. LEE LANE)      Date

## List of Items required by potential 'Of Counsel' for Consideration of relationship.

*(Not every item will be necessary prior to commencing relationship "if" projected completion date is noted, documented and agreed upon by both parties.)*

1. Clear copy of Identification
2. Clear copy of State Bar Credentials
3. Clear copy of Business Mailing Address
4. Clear copy of Home address if different from above.
5. \*Clear copy of Malpractice Insurance if available.
6. \*If Malpractice is not available please state reason why!
7. Describe Main Area of Law currently practicing.
8. Identify number of Staff you currently have.
9. Identify daily available time to focus on CPAC generated clientele.
10. Identify areas of Law you are defiantly NOT interested in assisting with.

Note:

*Please send back this page with separate responses or material requested in order in which it appears on this Check Sheet.*

*If you do NOT have any of these items listed above, please address estimated time and date you feel comfortable being able to provide with the main reason why information or item is not readily available now.*

*We may initiate 'Of Counsel' Relationship providing Clients and cases with payment for services in advance with all issues "in process" to be completed at a relatively reasonable time frame.*